



Controller Malia M. Cohen

California State Controller's Office

Unclaimed Property Division

Safe Deposit Box – Property Release Form

Unclaimed Property safe deposit box contents can only be mailed to one owner or heir if there are multiple owners or heirs. Therefore, all other owners or heirs must sign and submit a Property Release Form, authorizing release of the property to one owner or heir, along with a Claim Affirmation Form. Both forms can be found on our website at: http://www.sco.ca.gov/upd_form_claim.html.

Each owner or heir Claim Affirmation Form must be signed, notarized and accompanied by a copy of their driver license or state issued photo identification and proof of their Social Security number. Heirs must provide additional documentation showing their relationship to the deceased owner proving they are entitled to the property. Please see our Deceased Owner Filing Instructions located on our website at: http://www.sco.ca.gov/upd_claim_filinginstr_heirs.html.

Please complete and submit the following information with your Claim Affirmation Form:

SCO Property ID Number: _____

Property Reported by: _____
Name of Financial Institution

Owner's Name: _____

Owner's Name: _____

Owner's Name: _____

I, _____, authorize the California State Controller's Office to mail the
(Print First Name, Middle Initial, Last Name)
contents of the safe deposit box of the SCO Property ID number as shown above to:

_____ who resides at _____
(Print First Name, Middle Initial, Last Name) (Address, City, State, Zip)

(Signature)

(Date)

If you have any questions, please contact us at (800) 992-4647.
Please mail the Claim Form, Property Release Form and any required documentation to:

California State Controller's Office
Unclaimed Property Division
P. O. Box 942850
Sacramento, CA 94250-5873