



STEVE WESTLY
California State Controller

Notice to Holders of Unclaimed Property – August 2004

Effective Immediately

CALIFORNIA IMPLEMENTING NAUPA REPORTING

The State Controller's Office is pleased to announce the implementation of an additional option for reporting unclaimed property. Effective immediately, reports will be accepted using California's National Association of Unclaimed Property Administrators (NAUPA) Format Electronic Program for the November 1, 2004, reporting cycle. We will accept electronic reports developed ONLY on diskette or CD. While California adopted most of the NAUPA II standard, some of the specifications and reporting requirements are unique to California NAUPA. To obtain more information on California's NAUPA program, refer to the California NAUPA Reporting Instructions for Holders of Unclaimed Property at www.sco.ca.gov.

The NAUPA is a nonprofit, nongovernmental organization that developed a nationwide standardized format for reporting unclaimed property. By implementing NAUPA, California joins 44 other states in adopting the NAUPA format.

Forms and Publications

All unclaimed property forms, updated reporting instructions, magnetic media specifications, diskette reporting program, and the law and regulations are available at www.sco.ca.gov. Please note that the holder reimbursement form and instructions have been updated and are available on the State Controller's Office Web site. Prior to preparing unclaimed property reports, each organization should review the law and the reporting instructions to ensure that all requirements are understood. Questions regarding the reporting process may be directed to Reporting Services at (916) 464-6284.