

CSU

CSU Audits

| Document Type | Processing Need |
|--------------------------|---|
| CSU PSD40 | CSU Employment History PSD40 |
| CSU PSDC37 | Delete Request |
| CSU STD. 456 | CSU Personnel/Payroll Transaction |
| CSU STD. 457 | CSU Student Payroll Action Request |
| CSU STD. 686 EAR Form | Employee Action Request Form |
| CSU Green Cycle STD. 456 | CSU Personnel/Payroll Transaction during green cycle periods |
| CSU Green Cycle STD. 457 | CSU Student Payroll Action Request during green cycle periods |

CSU Benefits

| Document Type | Processing Need |
|--|---|
| CSU Miscellaneous Benefits Enrollment Authorization Form | Miscellaneous Benefits Enrollment Authorization Form (Vision, FERP, Life, LTD) |
| CSU Domestic Partner Form | Domestic Partner Tax Dependent Certification Form |
| CSU OE STD. 692 Dental Cancel | Cancel dental enrollment during open enrollment(this option is not available outside of open enrollment) |
| CSU OE STD. 692 Dental Change | Change dental enrollment during open enrollment(this option is not available outside of open enrollment) |
| CSU OE STD. 692 Dental New | Establish dental enrollment during open enrollment(this option is not available outside of open enrollment) |
| CSU OE STD. 701 C Flexcash Cancel | Cancel Flexcash enrollment during open enrollment(this option is not available outside of open enrollment) |
| CSU OE STD. 701 C Flexcash Change | Change Flexcash enrollment during open enrollment(this option is not available outside of open enrollment) |
| CSU OE STD. 701 C Flexcash New | Establish Flexcash enrollment during open enrollment(this option is not available outside of open enrollment) |

| Document Type | Processing Need |
|-------------------------------------|--|
| CSU OE STD. 701 R HCRADCRA Cancel | Cancel HCRA/DCRA enrollment during open enrollment(this option is not available outside of open enrollment) |
| CSU OE STD. 701 R HCRADCRA Change | Change HCRA/DCRA enrollment during open enrollment(this option is not available outside of open enrollment) |
| CSU OE STD. 701 R HCRADCRA New | Establish HCRA/DCRA enrollment during open enrollment(this option is not available outside of open enrollment) |
| CSU STD. 674 A/R Benefits | Establish A/R to satisfy overpayment |
| CSU STD. 674 Benefits | Establish benefits payment |
| CSU STD. 674 A/R-K payment | Establish A/R to satisfy overpayment-K Payment |
| CSU STD. 692 Dental Cancel | Cancel dental enrollment |
| CSU STD. 692 Dental Change | Change dental enrollment |
| CSU STD. 692 Dental New | Establish dental enrollment |
| CSU STD. 701 C Flexcash Cancel | Cancel Flexcash enrollment |
| CSU STD. 701 C Flexcash Change | Change Flexcash enrollment |
| CSU STD. 701 C Flexcash New | Establish Flexcash enrollment |
| CSU STD. 701 R HCRADCRA New | Establish HCRA/DCRA enrollment |
| CSU STD. 701 R HCRADCRA Change | Change HCRA/DCRA enrollment |
| CSU STD. 701 R HCRADCRA Cancel | Cancel HCRA/DCRA enrollment |
| CSU STD. 674 Dual Position Benefits | Process benefits for dual position |

CSU Direct Deposit

| Document Type | Processing Need |
|-------------------------------|---|
| CSU STD. 699 - Direct Deposit | Establish or change direct deposit enrollment |
| Direct Deposit Cancellation | Cancel direct deposit enrollment |

CSU Disability

| Document Type | Processing Need |
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| CSU STD. 674 A/R - Disability Accounts Receivable | Establish A/R to satisfy overpayment- Disability |
| CSU STD. 674D - Disability (IDL) | Issue disability pay; transfer of funds for IDL; set up A/R for overpayment |
| CSU STD. 674D - Disability (NDI) | Issue disability pay for NDI; transfer of funds for NDI; set up A/R for overpayment |
| CSU STD. 674D - Disability (TD) | Issue disability pay for TD supplemental or TDA allowance; transfer of funds for TD; set up A/R for overpayment |
| CSU Green Cycle STD. 674D - Disability (IDL) | Issue disability pay; transfer of funds for IDL; set up A/R for overpayment during green cycle periods |
| CSU Green Cycle STD. 674D - Disability (NDI) | Issue disability pay for NDI; transfer of funds for NDI; set up A/R for overpayment during green cycle periods |
| CSU Green Cycle STD. 674D - Disability (TD) | Issue disability pay for TD supplemental or TDA allowance; transfer of funds for TD; set up A/R for overpayment during green cycle periods |
| CSU STD. 674D Disability Separation | Request for Disability Separation Pay |

CSU Garnishments

| Document Type | Processing Need |
|-------------------------|--|
| CSU Garnishment 639 | Establish, modify, or cancel garnishment/levy |
| CSU Garnishment 639 CFS | Establish, modify, or cancel child support garnishment |

CSU Miscellaneous Deductions

| Document Type | Processing Need |
|---|--|
| CSU CD88 - Misc Deduction | Add, change, or delete miscellaneous deduction |
| CSU Misc Deductions PPSD 360 | Parking refund |
| CSU Misc Deductions - Misc DED ADM CAN STD. 650 | CSU Admin Cancel |

CSU Payroll

| Document Type | Processing Need |
|---|--|
| CSU STD. 666 Payroll Exemptions | Payroll Exemptions |
| CSU STD. 674 A/R Payroll | Establish A/R to satisfy overpayment |
| CSU STD. 674 Payroll - Project 1 | Submission of a STD 674 form with management approval to use this project option. *All items that do not have approval will be returned. |
| CSU STD. 674 Payroll - Project 2 | Submission of a STD 674 form with management approval to use this project option. *All items that do not have approval will be returned. |
| CSU STD. 674 Payroll - Project 3 | Submission of a STD 674 form with management approval to use this project option. *All items that do not have approval will be returned. |
| CSU STD. 674 Payroll - Project 4 | Submission of a STD 674 form with management approval to use this project option. *All items that do not have approval will be returned. |
| CSU STD. 674 Payroll - Project 5 | Submission of a STD 674 form with management approval to use this project option. *All items that do not have approval will be returned. |
| CSU STD. 674 Payroll - Payment Request | Issue pay, adjust pay (adjust time, salary, or time and salary), or return warrant *if your payment request includes a transfer of fund, please use this dropdown |
| CSU STD. 674 Payroll -Transfer of Funds | Request to transfer of funds *If your request is only for a transfer of fund and does not include a pay request, please use this dropdown. |
| CSU Green Cycle STD. 674 Payroll | Issue pay, adjust pay (adjust time, salary, or time and salary) during green cycle periods |
| CSU STD. 674 Payroll Separation | Request for Separation Pay |
| CSU Suspended Pay Delete | Request to delete suspended pay |

CSU Position Control

| Document Type | Processing Need |
|-------------------------------|---------------------------------------|
| CSU STD. 407 Payroll Header | Establishing or deleting headers |
| CSU STD. 674 Legal Settlement | Settlement Pay due to legal agreement |

CSU Retirement

| Document Type | Processing Need |
|---|--|
| CSU STD. 674 A/R - Retirement Accounts Receivable | Establish A/R to satisfy overpayment |
| CSU STD. 674 Retirement | Issue pay, adjust pay (adjust time, salary, or time and salary), transfer funds, or return warrant- Retirement |

CSU Tax Support Unit

| Document Type | Processing Need |
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| CSU Tax Support Unit - Nonresident Alien Add or Delete | Nonresident Alien reporting compliance for tax withholding |

CSU W2

| Document Type | Processing Need |
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| CSU STD. 676P - W2 | Report fringe benefit payment |
| CSU STD. 676V - W2 | Report fringe benefit values |
| CSU STD. 995A - W2 | Non-USPS agency collection accounts receivable |
| CSU W2 Unit - STD. 674 Nonresident Alien | Adjust taxable gross for Nonresident Alien per tax treaty |
| CSU W2 PPSD21 | Report beneficiary information for a deceased employee |
| CSU W2 Unit - STD. 422 (Salary Advance/Offset) | Report salary advances and offsets |
| CSU W2 Unit - STD. 436 Duplicate W2 | Request a duplicate W-2 |
| CSU W2 Unit - STD. 674 | Change method of collection; Nonresident Alien reporting (annual) |
| CSU W2 Unit - STD. 674 (Survivor) | Report survivor benefits from CDCR |

| Document Type | Processing Need |
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| CSU W2 Unit - Supplemental Wage Deductions | Supplemental wage deductions |
| CSU W2 Unit - STD. 686 (IRS Lock in Place) | Cannot process changes to EAR due to an IRS lock in place |