

# Administrative Ad Hoc Group Forum

Presented By: Nastassja Johnson

State Controller's Office/Personnel and Payroll Services Division

Office of State Controller Malia M. Cohen

September 26, 2024



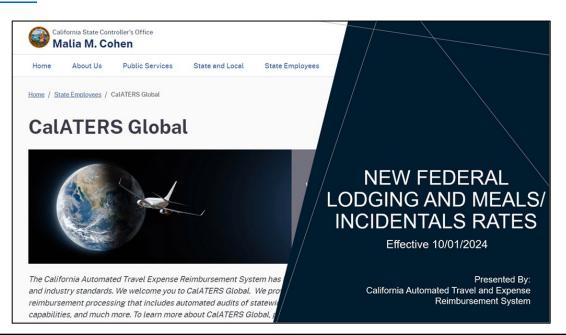
### **CalATERS**

Presenter: Alexander Ronquillo

Contact: <a href="mailto:calaters@sco.ca.gov">calaters@sco.ca.gov</a>

#### **New Federal Lodging and Meals/ Incidentals Rates**

- Effective 10/01/2024 CalHR is adopting federal rates for lodging, meals, and incidentals
- Resources:
  - California Automated Travel and Expense Reimbursement System (CalATERS) Global website
  - Informational Video



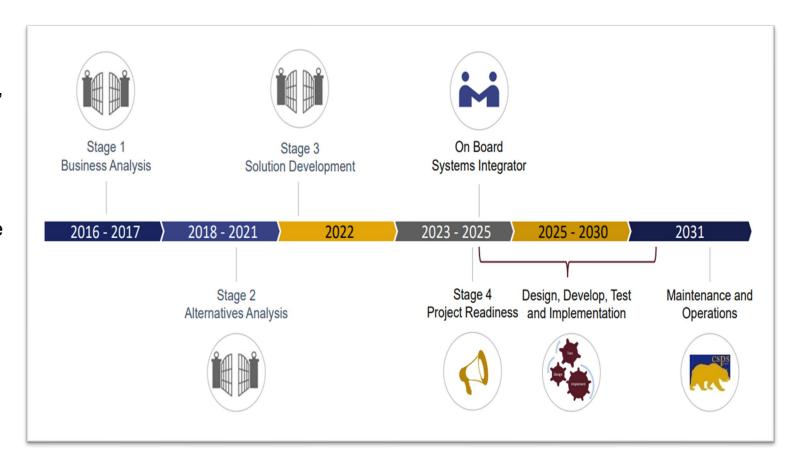
# CSPS Project Update

Presenter: Kermit Taylor

Contact: <a href="mailto:CSPSHELP@sco.ca.gov">CSPSHELP@sco.ca.gov</a>

# **Project Information:**

- Objective: To modernize and integrate the State's Human Resource and Payroll systems
- Goals: Manager and Employee Self-service, Reduction in manual/paper submissions, Improved reporting capabilities, Efficiencies in processes/workflow
- Scope: Personnel, Benefits, Position
   Control, Time & Attendance, Travel Advance
   Expense Management and Payroll
- Why CSPS: Current system is 50 years old and not integrated; current system does not reflect or incorporate IT, HR, PR innovations over past 50 years
- Who will this impact: State HR, Accounting, Payroll staff and all state employees



# **Status Updates/Progress:**

#### **RECENT PROGRESS:**

- Procurement team released Functional Implementation (FI) and Information Technology (IT)
   Request for Offers (RFO)
- PMO to concluded review sessions for tasks and deliverables from the SI Statement of Work
- Technical team added SCO Disbursements, Fi\$Cal, and EDD information to the Interface Diagram
- OCM launched the Supplemental Time Off Verification assignment to identify scope of participation (FUNC-4000)
- Functional team continued to analyze Outbound Interfaces assignment submissions (TECH-3000)

#### **CURRENT ACTIVITIES:**

- Procurement team responding to FI/IT bidder questions
- Procurement team will receive and evaluate Best and Final Offer (BAFO) submissions
- Technical team redirecting log requests for reports and interface gap analysis documentation to ELM
- OCM to update SCO FAQs and host focus group sessions for CSPS webpages

# **Milestones:**

Activities	Start	End	Status
Phase 3: Vendor Negotiations	September 2024	October 2024	In Progress
Ancillary Contracts (FI / IT) Solicitations	September 2024	December 2024	In Progress
PAL Stage 4 Submission and Approval	November 2024	December 2024	Not Started
Approvals and Contract Award	November 2024	March 2025*	Not Started



### **SCO Resources**

#### Websites:

- Human Resources (HR)
- State Employees

#### **SCO Key Initiatives:**

- SCOConnect
- California State Payroll System Project

#### **Contacts:**

- Affordable Care Act (ACA) Email <u>ACASupport@sco.ca.gov</u>
- Cal Employee Connect (CEC) Help and Feedback
- ConnectHR Help and Feedback
- California Leave Accounting System (CLAS) Email <a href="mailto:CLAS@sco.ca.gov">CLAS@sco.ca.gov</a>
- CS Escalation Email (HR Supervisors and Managers) <a href="mailto:PPSDOps@sco.ca.gov">PPSDOps@sco.ca.gov</a>
- Decentralized Security Administration & ViewDirect Access (916) 619-7234 or DSA@sco.ca.gov
- HR Suggestions Email (All HR Staff) <a href="mailto:PPSDHRSuggestions@sco.ca.gov">PPSDHRSuggestions@sco.ca.gov</a>
- Management Information Retrieval System (MIRS) Email <a href="mailto:PPSDMIRS@sco.ca.gov">PPSDMIRS@sco.ca.gov</a>
- Statewide Customer Contact Center (SCCC) (916) 372-7200



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