

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: July 16, 2019

PERSONNEL LETTER #19-013
(Civil Service Only)

TO: All Agencies in the Uniform State Payroll System

FROM: Marissa Revelino, Chief
Personnel and Payroll Services Division**RE: EMPLOYMENT HISTORY MASS UPDATE TO INCREASE RETIREMENT
CONTRIBUTION RATES FOR BU 9, 10 and 16, AND ADD NEW RETIREMENT
ACCOUNT CODES, EFFECTIVE JULY 1, 2019**

Pursuant to Gov. Code sections 20683.4 through 20683.72, members of State Bargaining Units 9, 10, and 16 are required to contribute at least 50 percent of the total annual normal cost of their pension benefit. Effective July 1, 2019, Miscellaneous and Safety, Tier 1 retirement members in Bargaining Unit(s) 9, 10, and 16, and affiliated supervisors, managers, and excluded employees, will have an increase in their employee retirement contribution rate. Refer to the CalPERS Circular Letter #200-030-19, dated June 27, 2019.

The rate changes are as follows:

Bargaining Unit(s) 9 and 10 (Miscellaneous):

Effective 7/1/2019, the employee retirement contribution rate will increase from 8% to 8.5%.

Bargaining Unit(s) 9, 10 and 16 (Safety):

Effective 7/1/2019, the employee retirement contribution rate will increase from 11% to 11.5%.

EMPLOYMENT HISTORY (EH) MASS UPDATE

The State Controller's Office (SCO) processed a mass update in EH as a 505 transaction on July 16, 2019 to implement the July 1, 2019 employee retirement contribution rates for impacted employees. Where possible, SCO will manually update EH records not included in the mass update (i.e.: employees with an EH record reflecting an out-of-sequence status).

DEPARTMENTAL ACTION REQUIRED - EH PROCESSING INSTRUCTIONS

Departments are responsible for manually updating EH for employees not currently on an active pay status (i.e., Leave of Absence or employees with an Appointment Expiration Date prior to July 1, 2019). This is to ensure the employee retirement contribution rate increase effective July 1, 2019 is accurately reflected on the employee's record.

Although Item 505 is not a required field when returning an employee to pay status, the new account code must be entered on the PAR in order to reflect the new retirement rate on the employee's record. If the new account code is not entered, the retirement contribution will be withheld at an incorrect rate and will require future adjustments.

RETIREMENT ACCOUNT CODES EFFECTIVE JULY 1, 2019

The following chart identifies the account codes and corresponding employee retirement contribution rate effective July 1, 2019 for Miscellaneous and Safety retirement members in Bargaining Unit(s) 9, 10, and 16, and affiliated supervisors, managers, and excluded employees.

Note: New account codes are necessary because the old account codes are shared with other bargaining units **not** impacted by the employee retirement contribution rate change.

**Miscellaneous
(BUs 9 and 10 ONLY)**

Old Account Code	New Account Code	New Rate
05	0A	8.5%
24	0B	8.5%
45/09	0C	8.5%
2I	0D	8.5%
2M	0E	8.5%
2R	0F	8.5%
4L	0G	8.5%
4V	0H	8.5%

**Safety
(BUs 9, 10, & 16 ONLY)**

Old Account Code	New Account Code	New Rate
1D	7A	11.5%
1E	7B	11.5%
1F	7C	11.5%
1J	7D	11.5%
1K	7E	11.5%
1L	7F	11.5%
1P	7G	11.5%
1R	7H	11.5%
1S	7I	11.5%
1V	7J	11.5%
1X	7K	11.5%
6P	7L	11.5%

Contact Information

For assistance with EH documentation, contact the Statewide Customer Contact Center via telephone at (916) 372-7200.

For questions regarding CalPERS' eligibility and benefits, contact CalPERS via telephone at (888) 225-7377.

MR:PMAB:KM