

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: July 28, 2020

PAYROLL LETTER #20-016
(Civil Service Only)

TO: All Agencies in the Uniform State Payroll System

FROM: Jil Barraza, Chief
Personnel and Payroll Services Division**RE: BARGAINING UNIT 18 COBEN ALLOWANCE RETROACTIVE ADJUSTMENTS**

Pursuant to the Memorandum of Understanding, the California Department of Human Resources (CalHR) has approved a retroactive Co-Ben Allowance rate increase for rank and file employees in bargaining unit 18, effective with the August 2020 pay period. Retroactive Co-Ben Allowance rate increase is being issued to eligible employees for the February, March, April, May, June, and July 2020 pay periods.

BARGAINING UNIT 18 CO-BEN ALLOWANCE RATES

<u>Party Rate Code</u>	<u>Old Co-Ben Allowance Rate*</u>	<u>New Co-Ben Allowance Rate*</u>
1	\$ 630	\$ 655
2	\$ 1,245	\$ 1,298
3	\$ 1,623	\$ 1,689

*Co-Ben Allowance rate amounts may vary depending on the employee's health, dental, and/or vision benefit deduction amount(s).

MONTHLY ELIGIBILITY

To be eligible for a month's adjustment the employee must have been a R18S employee during the months of February, March, April, May, June, and July 2020 and must have received a Co-Ben Allowance deduction. For example, if the employee received pay with Co-Ben Allowance rate of \$630.00 for the February 2020 pay period and there are no changes to the employee's health, dental, and/or vision benefit deduction(s), then he/she would qualify for the increased Co-Ben Allowance rate of \$655.00.

PAYMENT INFORMATION

The new Co-Ben Allowance rates were updated for the August 2020 master payroll. The retroactive adjustments will be processed for the August 2020 pay warrants issued 9/1/2020.

The employee's Co-Ben Allowance description and amount being adjusted and withheld will be listed under the 'Deductions' area on the Statement of Earnings and Deductions/Direct Deposit Advice.

For additional questions regarding this letter, please use the following contact information:

<u>SUBJECT AREA</u>	<u>CONTACT</u>	<u>TELEPHONE NUMBER/EMAIL</u>
Program Administration (e.g., rules, regulations, benefits/pay impacts)	Personnel Services Branch CalHR	(916) 323-3343
General Payroll Procedures Disability Payroll Procedures Employment History Procedures	Statewide Customer Contact Center SCO	(916) 372-7200
HR Suggestions Email Inbox (All HR Staff)	Personnel and Payroll Services Division SCO	PPSDHRSuggestions@sco.ca.gov
Escalation Email Inbox (HR Supervisors and Managers)	Personnel and Payroll Services Division SCO	PPSDOps@sco.ca.gov

JEB:AFB:SACS