

STATE CONTROLLER'S OFFICE  
PERSONNEL/PAYROLL SERVICES DIVISION  
P. O. BOX 942850  
Sacramento, CA 94250-5878

DATE: June 5, 2020

PAYROLL LETTER #20-009

TO: All Agencies/Campuses in the Uniform State Payroll System

FROM: Jil Barraza, Chief  
Personnel and Payroll Services Division**RE: UPDATE FOR TEMPORARY CANCELLATION OF DEFAULT STUDENT LOAN  
GARNISHMENTS**

This letter is to provide an update to Payroll Letter #20-004. The State Controller's Office (SCO) temporarily cancelled default student loan garnishments per section 4513(a) of the Covid-19 Pandemic Education Relief Act of 2020 in the April 2020 pay period.

Per the U.S. Secretary of Education the suspension period is extended through September 30, 2020. The SCO will reestablish the cancelled default student loan garnishments in the October 2020 pay period prior to master payroll cutoff.

Agencies and Campuses should not submit new STD. 639 forms to establish 339-008 garnishments until the October 2020 pay period. If a STD. 639 form is received to establish a new 339-008 garnishment it will be returned to the requesting Agency or Campus. The Personnel and Payroll Operation Bureau will resume processing these documents upon the conclusion of the suspension period.

The SCO will not take administrative action to cancel Franchise Tax Board (FTB) Student Loan Collections garnishments. These garnishments are identified by deduction code 339-004 along with other FTB garnishments such as State Tax Levies. Employees will need to communicate with their loan administrator to request refund of the garnishment, if eligible.

For additional questions regarding this letter, please use the following contact information:

SUBJECT AREA

General Payroll Procedures

CONTACTStatewide Customer  
Contact CenterTELEPHONE NUMBER/EMAIL

(916) 372-7200

HR Suggestions Email Inbox (All HR  
Staff)[PPSDHRSuggestions@sco.ca.gov](mailto:PPSDHRSuggestions@sco.ca.gov)Escalation Email Inbox (HR Supervisors  
and Managers)[PPSDOps@sco.ca.gov](mailto:PPSDOps@sco.ca.gov)

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