

STATE CONTROLLER'S OFFICE  
PERSONNEL AND PAYROLL SERVICES DIVISION  
P.O. BOX 942850  
SACRAMENTO, CA 94250-5878

DATE: August 5, 2011

PAYROLL LETTER #11-010  
(CIVIL SERVICE ONLY)

TO: All Agencies in the Uniform State Payroll System

FROM: Lisa Crowe, Chief  
Personnel and Payroll Services Division (PPSD)

**RE: RANK AND FILE BARGAINING UNIT 13 HEALTH BENEFIT RATE REFUNDS**

Pursuant to the memorandum of understandings, the Department of Personnel Administration (DPA) approved a retroactive health benefit state share rate increase for rank and file employees in bargaining unit 13 effective with the April 2011 pay period. A retroactive health benefit refund will be issued to eligible employees during July 2011 pay period for the April and May 2011 pay periods. The 2011 health rates were also updated to reflect the new rate as of July 1, 2011 (June 2011 pay period).

**REFUND CALCULATION**

The gross monthly refund amount will be based on the difference between the old health benefit state share rates and the new health benefit state share rates in effect as of April 2011.

**Health Benefit State Share Rates and Gross Monthly Refund Amounts for Bargaining Unit 13**

Party Rate Code	New Health State Share Rate	Old Health State Share Rate	Gross Monthly Refund Amount
1	\$433.00	\$371.00	\$62.00
2, 4, 7 or A	\$866.00	\$740.00	\$126.00
3, 5, 6, 8, 9 or B	\$1129.00	\$959.00	\$170.00

**Health Benefit State Share Rates and Gross Monthly Refund Amounts for Bargaining Unit 13  
Employee's Subject to Dependent Health Vesting**

Party Rate Code	Vesting Level	New Health State Share Rate	Old Health State Share Rate	Gross Monthly Refund Amount
1	Not Applicable	\$433.00	\$371.00	\$62.00
C, E, H or L	50%	\$649.00	\$555.00	\$94.00
N, Q, T or W	75%	\$758.00	\$648.00	\$110.00
D, F, G, J, K or M	50%	\$781.00	\$665.00	\$116.00
P, R, S, U, V or X	75%	\$955.00	\$812.00	\$143.00

## MONTHLY ELIGIBILITY

To be eligible for a month's refund the employee must have been a R13 employee during the months of April and/or May 2011 and must have had a health benefit deduction withheld. For example, if the employee received pay with health coverage at a party rate code of '2' for the April 2011 pay period he/she would qualify for a monthly refund amount of \$126.00.

## PAYMENT INFORMATION

The Controller's Office reversed the old health benefit deduction and state share amounts and withheld the new deduction and state share amounts for the April and May pay periods. The adjustment was applied to the July payroll master. The employee's health plan description and amount being reversed and withheld will be listed under the 'Deductions' area on the Statement of Earnings and Deductions/Direct Deposit Advice. A separate credit issue warrant will be issued for the adjustment if the employee is on a leave of absence or separated.

Questions regarding this payroll letter should be directed to Debbie Green at (916) 322-7968 or via email at [dgreen@sco.ca.gov](mailto:dgreen@sco.ca.gov).

LC:DG:SACS