

## CalATERS-Global Expense Summary

### REPORT INFORMATION

<b>Name</b>	Lynn Paquin
<b>Expense Dates</b>	07/14/19-07/17/19
<b>Form ID</b>	TEA002664400
<b>Approver</b>	Jan A Ross
<b>Start Date/Time</b>	07/14/19 / 1530
<b>End Date/Time</b>	07/17/19 / 1430
<b>Trip Location</b>	Santa Rosa, CA
<b>Purpose of Trip</b>	CalPERS July 2019 Offsite Board Meeting
<b>Authorization #/ Trip #</b>	/

### REPORT TOTALS

<b>Report Total</b>	920.94 USD
<b>Department Paid</b>	0.00 USD
<b>Advance Schedule Amount</b>	0.00 USD
<b>Amount Due Employee</b>	920.94 USD

**\*\* Charges are in USD unless otherwise noted**

### EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
07/14/19	Lodging	250.36	Cash	United States (US)	1.00		250.36
07/14/19	Personal Auto Mileage	56.43	Cash	United States (US)	1.00		56.43
07/14/19	Parking, Auto	8.00	Cash	United States (US)	1.00		8.00
07/15/19	Lodging	250.36	Cash	United States (US)	1.00		250.36
07/15/19	Parking, Auto	8.00	Cash	United States (US)	1.00		8.00
07/15/19	Incidentals	5.00	Cash	United States (US)	1.00		5.00
07/16/19	Lodging	250.36	Cash	United States (US)	1.00		250.36
07/16/19	Dinner	23.00	Cash	United States (US)	1.00		23.00
07/16/19	Parking, Auto	8.00	Cash	United States (US)	1.00		8.00
07/16/19	Incidentals	5.00	Cash	United States (US)	1.00		5.00
07/17/19	Personal Auto Mileage	56.43	Cash	United States (US)	1.00		56.43

### Expense Sub-Totals

<b>Dinner</b>	23.00
<b>Incidentals</b>	10.00
<b>Lodging</b>	751.08
<b>Parking, Auto</b>	24.00
<b>Personal Auto Mileage</b>	112.86

### Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost county		46new
Did you obtain prior written approval to exceed the maximum allowed?	Yes	#46a DPA required - Lodging
Approvers should verify lodging was obtained in a designated high cost county		46new

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Did you obtain prior written approval to exceed the maximum allowed?      Yes      #46a DPA required - Lodging

Approvers should verify lodging was obtained in a designated high cost county      46new

Did you obtain prior written approval to exceed the maximum allowed?      Yes      #46a DPA required - Lodging

## CalATERS-Global Expense Summary

### REPORT INFORMATION

<b>Name</b>	Lynn Paquin
<b>Expense Dates</b>	07/18/19-07/25/19
<b>Form ID</b>	TOS002675635
<b>Approver</b>	Jan A Ross
<b>Start Date/Time</b>	07/18/19 / 2200
<b>End Date/Time</b>	07/25/19 / 2355
<b>Trip Location</b>	Boston, MA
<b>Purpose of Trip</b>	Ceres July 2019
<b>Authorization #/ Trip #</b>	Log#29 / EO07

### REPORT TOTALS

<b>Report Total</b>	394.95 USD
<b>Department Paid</b>	195.95 USD
<b>Advance Schedule Amount</b>	0.00 USD
<b>Amount Due Employee</b>	199.00 USD

**\*\* Charges are in USD unless otherwise noted**

### EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
07/18/19	O/S Airfare - Commercial	195.95	Department Paid	United States (US)	1.00		195.95
07/25/19	O/S Airfare - Commercial	199.00	Cash	United States (US)	1.00		199.00

### Expense Sub-Totals

O/S Airfare - Commercial    394.95

### Review Items - Exceptions and Questions

Text	Response	Policy
Document of Prior Approval required for O/S Regular.	Yes	#A6 DPA required

Receipt and travel itinerary required for this expense item.

ER Department  
Policy #1