

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Anthony T Sertich
Expense Dates 10/10/19-10/10/19
Form ID NCI002768672
Approver Jan A Ross
Start Date/Time 10/10/19 / 0400
End Date/Time 10/10/19 / 2200
Trip Location San Diego, CA
Purpose of Trip Attend San Diego Housing Federation
 Conference representing the State
Authorization #/ Trip # /

REPORT TOTALS

Report Total 560.89 USD
Department Paid 474.08 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 86.81 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
10/10/19	Personal Auto Mileage	12.53	Cash	United States (US)	1.00		12.53
10/10/19	Airfare - Commercial	124.08	Department Paid	United States (US)	1.00		124.08
10/10/19	Conference Fees	350.00	Department Paid	United States (US)	1.00		350.00
10/10/19	Taxi Fare	17.78	Cash	United States (US)	1.00		17.78
10/10/19	Taxi Fare	15.50	Cash	United States (US)	1.00		15.50
10/10/19	Parking, Auto	18.00	Cash	United States (US)	1.00		18.00
10/10/19	Dinner	23.00	Cash	United States (US)	1.00		23.00

Expense Sub-Totals

Airfare - Commercial 124.08
Conference Fees 350.00
Dinner 23.00
Parking, Auto 18.00
Taxi Fare 33.28
Personal Auto Mileage 12.53

Review Items - Exceptions and Questions

Text	Response	Policy
Was prior approval granted for your attendance at the conference/convention?	Yes	5:3b

CalATERS-Global Expense Summary

REPORT INFORMATION

Name	Anthony T Sertich
Expense Dates	10/24/19-10/30/19
Form ID	TEA002795189
Approver	Jan A Ross
Start Date/Time	10/24/19 / 1300
End Date/Time	10/30/19 / 1800
Trip Location	Los Angeles and San Francisco
Purpose of Trip	Attend Conferences: one in Los Angeles and one in San Francisco
Authorization #/ Trip #	/

REPORT TOTALS

Report Total	887.81 USD
Department Paid	377.96 USD
Advance Schedule Amount	0.00 USD
Amount Due Employee	509.85 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
10/24/19	Personal Auto Mileage	6.50	Cash	United States (US)	1.00		6.50
10/24/19	Airfare - Commercial	127.96	Department Paid	United States (US)	1.00		127.96
10/24/19	Taxi Fare	56.15	Cash	United States (US)	1.00		56.15
10/24/19	Incidentals	5.00	Cash	United States (US)	1.00		5.00
10/24/19	Parking, Auto	18.00	Cash	United States (US)	1.00		18.00
10/24/19	Dinner	23.00	Cash	United States (US)	1.00		23.00
10/25/19	Personal Auto Mileage	6.50	Cash	United States (US)	1.00		6.50
10/25/19	Conference Fees	250.00	Department Paid	United States (US)	1.00		250.00
10/25/19	Lodging	238.31	Cash	United States (US)	1.00		238.31
10/25/19	Lyft-Transportation Network Co.	51.79	Cash	United States (US)	1.00		51.79
10/25/19	Parking, Auto	18.00	Cash	United States (US)	1.00		18.00
10/25/19	Dinner	23.00	Cash	United States (US)	1.00		23.00
10/30/19	Railroad Fare	54.00	Cash	United States (US)	1.00		54.00
10/30/19	Rapid Transit	9.60	Cash	United States (US)	1.00		9.60

Expense Sub-Totals

Airfare - Commercial	127.96
Conference Fees	250.00
Dinner	46.00
Incidentals	5.00
Lodging	238.31
Parking, Auto	36.00
Railroad Fare	54.00
Rapid Transit	9.60
Taxi Fare	56.15
Personal Auto Mileage	13.00
Lyft-Transportation Network Co.	51.79

Review Items - Exceptions and Questions

Text	Response	Policy
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**CalATERS-Global
Expense Summary**

Approvers should verify lodging was obtained in a designated high cost county.

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