

STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: January 17, 2018

CALATERS GLOBAL LETTER # 18-001

TO: Agencies Participating in the California Automated Travel Expense Reimbursement System

FROM: Marissa Revelino, Chief
Personnel/Payroll Services Division

RE: MILEAGE REIMBURSEMENT RATE FOR USE OF PERSONAL VEHICLE – ALL REPRESENTED EMPLOYEES

On January 8, 2018, the Department of Human Resources (CalHR) announced: “Effective January 1, 2018, the personal vehicle mileage reimbursement rate for all state employees is 54.5 cents per mile” (<http://www.calhr.ca.gov/state-hr-professionals/Pages/hr-announcements.aspx>). As a reminder, current and future personal vehicle mileage reimbursement rates for all employees are directly tied to the Internal Revenue Service’s published mileage reimbursement rates.

The chart below reflects available mileage reimbursement rates for employees.

Incurred Travel Dates	Mileage Rate
January 1, 2015 – December 31, 2015	\$0.575
January 1, 2016 – December 31, 2016	\$0.54
January 1, 2017 – December 31, 2017	\$0.535
Effective January 1, 2018	\$0.545

If you have any questions, please contact the CalATERS Help Desk and refer to this letter.

MR:JN