

**DATA ELEMENT DESCRIPTION ASCII EFT PRENOTE
INPUT RECORD FORMAT – ELECTRONIC CLAIMS
(ALL RECORDS ARE FIXED LENGTH)**

<u>Record Name</u>	<u>Start</u>	<u>Length</u>	<u>Type</u>	<u>Description/Values</u>
1. <u>File Header Record</u>				
<u>Field Name</u>				
* Record-ID	1	5	AN	Value '00HDR'
Filler	6	5	AN	Blank fill
* Agency-ID	11	4	AN	4 digit-left justified: Zero fill uniform agency code. Source: Uniform Codes Manual, Department of Finance.
System-Identification	15	5	AN	Value 'EFTTC'
Filler	20	Through 8006	AN	Blank fill
2. <u>Claim Header Record</u>				
<u>Field Name</u>				
* Record-Code	1	2	N	Value '05'
* Claim-No	3	2	N	Value '01'
<u>Record-Type</u>				
* Trlr-Code	5	1	N	Value '0'
* Detail-Code	6	1	N	Value '0'
* Header-Code	7	1	N	Value '1'
Filler	8	3	AN	Blank fill
* Claim-Sch-No	11	8	AN	Value 'PRENOTE'; left justified.
Filler	19	2	AN	Blank fill
* Claim-ID	21	10	AN	Provided by SCO-Audits prior to Agency submission of test file(s).
Filler	31	Through 8006	AN	Blank fill

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3. <u>Detail Prenote Record</u>				
<u>Field Name</u>				
* Record-Code	1	2	N	Value '05'
* Claim-No	3	2	N	Value '01'
<u>Record-Type</u>				
* Trlr-Code	5	1	N	Value '0'
* Detail-Code	6	1	N	Value '1'
* Header-Code	7	1	N	Value '0'
Zip-Code First-5	8	5	AN	Optional
Zip-Code Last-4	13	4	AN	Optional
* Payee-ID	17	10	AN	Agency assigned ID number. Do not use SSN, left justified.
Agency-Optional-ID or Sequence-Number	27	6	AN, N	Agency use
* Line-No	33	2	N	Value '00'
* Det-Amt-Ind	35	1	N	Value '1'
SCO-Internal-Use	36	2	AN	Value '00', SCO Internal Use Only
* Prenote-Amt	38	11	AN	Value '00000000.00', no commas, or \$.
Filler	49	4	AN	Blank fill
* Payee-Name	53	30	AN	Payments made in favor of payee. (Bankfile only captures 22 bytes of name)
Filler	83	5	AN	Blank fill
Address-Line 1	88	30	AN	Optional
Address-Line 2	118	30	AN	Optional
Address-Line 3	148	30	AN	Optional

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Address-Line 4	178	30	AN	Optional
* Reportable-Code	208	1	AN	Value '0'. Must not be blank.
SCO-Internal-Use	209	16	AN	Blank fill, SCO Internal Use Only

EFT Banking Information

* Trans-Code	225	2	AN	Value '23' – checking or '33' - savings
* Transit-Routing-Code	227	9	N	9 digit bank code includes check digit.
* DFI-Account-No	236	17	AN	Payee bank account number.
Filler	253	Through 8006	AN	Blank fill

4. Claim Total Record

Field Name

* Record-Code	1	2	N	Value '05'
* Claim-No	3	2	N	Value '01'

Record-Type

* Trlr-Code	5	1	N	Value '1'
* Detail-Code	6	1	N	Value '0'
* Header-Code	7	1	N	Value '0'
Filler	8	18	AN	Blank fill
* Total-Claim-Prenote-Record-Cnt	26	9	N	Total number of all Detail Prenote Records for claim with Record-Type = '010', Line-No = '00', Det-Amt-Ind = '1'. Must agree with number of Prenotes on notification email or memo transmittal.
* Total-Claim-RA-Statement-Record-Cnt	35	11	N	Value '0000000000'
* SCO-Internal-Use	46	3	AN	Value '000', SCO Internal Use Only

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<u>Record Name</u>	<u>Start</u>	<u>Length</u>	<u>Type</u>	<u>Description/Values</u>
* Total-Claim-Prenote-Payment-Amount	49	13	AN	Value '0000000000.00'
Filler	62	Through 8006	AN	Blank fill

5. File Total Record

Field Name

* Record-ID	1	5	AN	Value '99EOF'
Filler	6	2	AN	Blank fill

Record-Type

* File-Total-Rec-Count	8	13	N	Total number of all records <u>except</u> file total record.
* File-Total-Claim-Count	21	5	N	Total number of all claim header records with Record Type = '001'.
* Total-File-Prenote-Record-Cnt	26	9	N	Total number of all Detail Prenote Records with Record-Type = '010', Line-No = '00', Det-Amt-Ind = '1'. Must agree with number of Prenotes on notification email or memo transmittal.
* Total-File-RA-Statement-Record-Cnt	35	11	N	Value '00000000000'
SCO-Internal-Use	46	3	AN	Value '000', SCO Internal Use Only
* Total-File-Prenote-Amount	49	13	AN	Value '0000000000.00'
Filler	62	Through 8006	AN	Blank fill

Maximum record length of all records is 8006.
In fixed block format all records are the same length.

Legend

N = Numeric Field (must be right justified)
AN = Alpha Numeric (must be left justified)
* = Required field

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