

Mailing/Delivery Addresses for Reports

MAIL DELIVERY – SCO:

State Controller's Office

State Accounting and Reporting Division
Bureau of State Government Reporting
P.O. Box 942850
Sacramento, CA 94250-5872

HAND DELIVERY – SCO:

State Controller's Office

State Accounting and Reporting Division
Bureau of State Government Reporting
3301 C Street, Suite 700
Sacramento, CA 95816

MAIL DELIVERY – DOF:

Department of Finance

Fiscal Systems and Consulting Unit (FSCU)
915 L Street, 7th Floor
Sacramento, CA 95814

SPECIAL MAILING/DELIVERY INSTRUCTIONS

Year-End Financial Reports – SCO:

Mail or hand deliver all required year-end financial reports to SCO.

Report of Expenditures of Federal Funds (Report 13) – DOF and SCO:

Mail the original signed report to DOF.

Mail or hand deliver a copy to SCO, along with the required year-end financial reports.

Report of Accounts Outside the State Treasury (Report 14) – STO and SCO:

STO requires the report to be electronically submitted through FISCAL.

SCO requires a hard copy with an original signature (wet signature) submitted with the year-end financial reports.