

Advisory Committee on County Accounting Procedures

[Government Code sections 30200 – 30201](#)

Meeting Agenda

Friday, November 15, 2024

10:30 AM – 11:30 AM

[Click here to join the meeting](#)

Teleconference Number (Audio only)

+1 (916)-318-8201 [United States (Sacramento)]

Phone Conference ID: 654 877 110 #

Advisory Committee on County Accounting Procedures

NAME	TITLE	AFFILIATION
Joe Harn, Chair	County Auditor-Controller	El Dorado County
Jeffery Burgh	County Auditor-Controller	Ventura County
Nathan M. Black	County Auditor-Controller	Sutter County
Graciela Gutierrez	County Auditor-Controller	Butte County
VACANT POSITION	County Auditor-Controller	N/A
Tracie M. Riggs	County Administrative Officer	Tuolumne County
Darcie Antle	County Executive Officer	Mendocino County
Monica Nino	County Administrative Officer	Contra Costa County
Edward C. Scofield	County Supervisor	Nevada County
Angela Curro	County Supervisor	San Benito County

State Controller's Office Staff

NAME	TITLE	REPRESENTING
Renee Hszieh	Bureau Chief	Local Government Policy & Reporting Bureau
Sandeep Singh	Manager	Local Government Policy Section
Gene Hughes	Policy Analyst	Local Government Policy Unit
Jason Narayan	Policy Analyst	Local Government Policy Unit
Henry Mathews	Policy Analyst	Local Government Policy Unit
Brian Rock	Policy Analyst	Local Government Policy Unit
William Rojas	Policy Analyst	Local Government Policy Unit

LOCATIONS

NAME	TELECONFERENCE LOCATION
State Controller's Office	3301 C Street Suite 740 Buckeye Conference Room Sacramento, CA 95816
Joe Harn – Committee Chair	360 Fair Lane Assessor's Conference Room Placerville, CA 95667
Jeffery Burgh	Auditor-Controller's Office 800 South Victoria Avenue Large Conference Room Ventura, CA 93009
Nathan M. Black	1160 Civic Center Blvd. Suite D Yuba City, CA 95993
Graciela Gutierrez	25 County Center Drive, Suite 120 Oroville, CA 95965
Darcie Antle	Mendocino County Executive Office Conference Room A 501 Low Gap Road, Room 1010 Ukiah, CA 95482
Angela Curro	SBC Administration Building 481 4th Street Hollister, CA 95023

**State Controller's Office
Local Government Policy Section**

LocalGovPolicy@sco.ca.gov

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Meeting Agenda

- I. **Call to Order/Roll Call – Chair Harn**
- II. **Review of Minutes from June 26, 2024 – Chair Harn**
 - A. Committee Discussion
 - B. Motion and Vote to Approve Minutes from June 26, 2024
- III. **Review Proposed Publication Plan for *Accounting Standards and Procedures for Counties (ASP) manual (2025 Edition) – SCO***
 - A. Committee Discussion
 - B. Public Comments
 - C. Motion and Vote to Approve ASP Publication Plan – 2025 Edition
- IV. **Discuss Proposed Changes to ASP Manual (2024 Edition) – SCO**
 - A. Reincorporation of guidance related to Record Retention
 - B. Update language in ASP Chapter 26.06, *Countywide Cost Allocation Plans—Capital Lease Exclusions*, pertaining to Right-to-Use Leases and Subscription-Based Information Technology Arrangements
- V. **Other Discussion Items/New Business – Chair Harn**
- VI. **Plan for Next Meeting – Chair Harn**
- VII. **Adjournment – Chair Harn**