

California Uniform Construction Cost Accounting Commission

Minutes of Friday, January 16, 2026

The California Uniform Construction Cost Accounting Commission (Commission) officially approved the following minutes at the public meeting of the Commission held on March 6, 2026.

1. Call to Order

Chair John Nunan called the meeting to order at 10:00 a.m.

Commissioners present: John Nunan, Nathaniel Holt, Will Clemens, Chad Rinde, Jeremy Smith, and Jennifer Wakeman. Eddie Bernacchi arrived at 10:20 a.m.

Commissioners present via Teleconference: Leeann Errotabere, Johannes Hovertsz, Chuck Poss, and Hertz Ramirez.

Excused absences: Mary Teichert and Peter Worhunsky. Mike James attended remotely yet was unable to vote.

State Controller's Office (SCO) Staff present: Sandeep Singh, Kynsie Lovell, Gene Hughes, and William Rojas.

2. Introductions

Chair Nunan invited the public to introduce themselves and identify the organization they represent.

3. Approval of the Minutes (Refer to attachments 3A)

A. Minutes for meeting held on August 22, 2025.

Commissioner Wakeman motioned to approve the meeting minutes from August 22, 2025, without any changes. Commissioner Rinde seconded the motion. SCO staff conducted a roll call vote.

Ayes: Nunan, Errotabere, Holt, Clemens, Hovertsz, Poss, Ramirez, Rinde, Smith, and Wakeman.

Noes: None. **Abstention(s):** None.

The motion passed unanimously 10 – 0 with no abstentions.

4. Commission updates

- A. Participating agencies update
- B. Funding update
- C. Inquiry update

SCO Staff provided updates for the three topics listed. During discussion it was clarified that supporting documentation for the updates are accessible via the commission webpage on the SCO website.

5. Public Comments

Chair Nunan invited the public to comment. Hearing none, the Chair moved on to the next agenda item.

6. Staff Comments/Requests

- A. SCO Staff Update
- B. Form 700
- C. Appointment & Reappointment Updates

SCO Staff provided updates for the three topics listed.

7. Reports of Officers

- A. Chair

The Chair made his report, emphasizing how the upcoming appointments & reappointments will affect two-thirds of the leadership of the commission.

- B. Vice-Chair

The Vice-Chair had nothing to report.

- C. Secretary

The Secretary had nothing to report.

8. Committee Reports

A. Frequently Asked Questions (FAQs)

i. Discussion

SCO staff requested direction from the Commission to review the FAQs document and propose changes to the ordering and categorization of the FAQs. Commissioners discussed the potential need to review the FAQs as a whole for improvement.

ii. Motion and Vote to Approve

Commissioner Clemens motioned to approve directing SCO staff to review the FAQs document and propose changes to the Commission. Commissioner Wakeman seconded the motion. SCO staff conducted a roll call vote.

Ayes: Nunan, Errotabere, Holt, Clemens, Bernacchi, Hoevertsz, Poss, Ramirez, Rinde, Smith, and Wakeman.

Noes: None. **Abstention(s):** None.

The motion passed unanimously 11-0 with no abstentions.

D. Cost Accounting Policies and Procedures Manual

i. Review and Discuss proposed changes to Sections 1.05 – 1.08 (List of Construction Trade Journals)

SCO staff provided an overview of proposed changes made to the Cost Accounting Policies and Procedures Manual Sections 1.05 – 1.08 (List of Construction Trade Journals). Commissioners discussed the potential need to review the List of Construction Trade Journals as a whole for improvement.

ii. Motion and Vote to Approve

Commissioner Rinde motioned to approve the proposed changes. Commissioner Bernacchi seconded the motion. SCO staff conducted a roll call vote.

Ayes: Nunan, Errotabere, Holt, Clemens, Bernacchi, Hoevertsz, Poss, Ramirez, Rinde, Smith, and Wakeman.

Noes: None. **Abstention(s):** None.

The motion passed unanimously 11-0 with no abstentions.

iii. Commissioner Working Group focused on Trade Journals

Chair Nunan assigned the following commissioners to the working group: Poss, Wakeman, Errotabere, Bernacchi.

9. Commissioner Comments/Requests

No Commissioner Comments.

10. Old Business

No Old Business.

11. New Business

A. Discussing the Request for Commission Review by CIFAC of Lompoc Unified School District & Volunteer Commissioners for working group to lead the review for Lompoc USD.

12. Next Meeting

The Commission scheduled the next meetings for:

Friday, March 6, 2026
10:00 a.m. – 12:00 p.m.
California State Controller's Office
Buckeye Meeting Room
3301 C Street, Suite 750
Sacramento, CA 95816

&

Friday, May 8, 2026
10:00 a.m. – 12:00 p.m.
California State Controller's Office
Buckeye Meeting Room
3301 C Street, Suite 750
Sacramento, CA 95816

13. Adjournment

Chair Nunan adjourned the meeting at 11:08 a.m.

To request additional information concerning this meeting, please use the following contact information:

State Controller's Office
Local Government Programs and Services Divisions
Local Government Policy Section
LocalGovPolicy@sco.ca.gov