

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: April 11, 2024

PERSONNEL LETTER #24-006
(Civil Service Only)

TO: All Agencies in the Uniform State Payroll System

FROM: Lisa Dean, Acting Chief
Personnel and Payroll Services Division

RE: JULY 1, 2023 GENERAL SALARY INCREASE AND SPECIAL SALARY ADJUSTMENT – EMPLOYEES WITH LUMP SUM ISSUED FOR JULY 2023

The State Controller's Office (SCO) has released a report of Rank-and-File and Excluded employees for Service Employees International Union (SEIU) and various bargaining units who had lump sum issued for the July 2023 pay period. These employees may be entitled to the general salary increase (GEN) or special salary adjustment (SAL).

The report is viewable on ViewDirect and Mobius View on-line report system under report ID PDB7883A, report date April 2, 2024, and report name, "EMPL W/ LMPSPM ISSD 7/23 MAY BE ENTITLD TO GEN &/OR SAL." This listing is available for 90 days. Entries on the report are sorted by agency, then by unit, and then by Social Security Number. Agencies with no affected employees will have no data listed under the report ID. This is a one-time report, and a hard copy will not be provided to departments.

Only personnel staff authorized to access ViewDirect and Mobius View will be able to view and print this listing. For more information on accessing and printing ViewDirect and Mobius View reports, please see the [ViewDirect and Mobius View webpage](#) on the SCO website.

Agencies must review listing PDB7883 to ensure that the records reflect the GEN/SAL, if entitled. Employees who separated from state service without fault prior to the effective date of the salary increase with lump sum pay extending beyond July 1, 2023, and who were eligible for the GEN/SAL at the time of separation should have their lump sum adjusted to reflect the increase. Please refer to SCO Personnel Letter [#23-031](#) and [#23-033](#) and [CalHR Pay Letter #23-44](#) for additional information on eligibility.

NOTE: Payments issued for 2023 pay periods will **not** generate a corrected Form W-2, Wage and Tax Statement. The pay will be reported on the 2024 Form W-2.

For additional questions, please use the following contact information:

Contacts:

- Affordable Care Act (ACA) Email ACASupport@sco.ca.gov
- [Cal Employee Connect \(CEC\) Help and Feedback](#)
- [ConnectHR Help and Feedback](#)
- California Leave Accounting System (CLAS) Email CLAS@sco.ca.gov

- CS Escalation Email (HR Supervisors and Managers) PPSDOps@sco.ca.gov
- Decentralized Security Administration (DSA) & ViewDirect Access (916) 619-7234 or DSA@sco.ca.gov
- HR Suggestions Email (All HR Staff) PPSDHRSuggestions@sco.ca.gov
- Management Information Retrieval System (MIRS) Email PPSDMIRS@sco.ca.gov
- [Statewide Customer Contact Center](#) (916) 372-7200

SCO Key Initiatives:

- [Cal Employee Connect](#)
- [California State Payroll System Project](#)

Websites:

- [HR](#)
- [State Employees](#)

LD:MV:BPA