

## CalATERS-Global Expense Summary

### REPORT INFORMATION

<b>Name</b>	Yvette Stowers
<b>Expense Dates</b>	09/26/16-09/28/16
<b>Form ID</b>	SCI001389123
<b>Approver</b>	George Lolas
<b>Start Date/Time</b>	09/26/16 / 1200
<b>End Date/Time</b>	09/28/16 / 1815
<b>Trip Location</b>	Culver City
<b>Purpose of Trip</b>	Represent Controller at BOE Meeting
<b>Authorization #/ Trip #</b>	/

### REPORT TOTALS

<b>Report Total</b>	1018.27 USD
<b>Department Paid</b>	484.24 USD
<b>Advance Schedule Amount</b>	290.00 USD
<b>Amount Due Employee</b>	244.03 USD

**\*\* Charges are in USD unless otherwise noted**

### EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
09/26/16	Parking, Auto	45.10	Cash	United States (US)	1.00		45.10
09/26/16	Lodging	139.05	Cash	United States (US)	1.00		139.05
09/26/16	Personal Auto Mileage	5.62	Cash	United States (US)	1.00		5.62
09/26/16	Dinner	23.00	Cash	United States (US)	1.00		23.00
09/26/16	Parking, Auto	17.00	Cash	United States (US)	1.00		17.00
09/26/16	Airfare - Commercial	389.78	Department Paid	United States (US)	1.00		389.78
09/27/16	Dinner	23.00	Cash	United States (US)	1.00		23.00
09/27/16	Breakfast	7.00	Cash	United States (US)	1.00		7.00
09/27/16	Lunch	11.00	Cash	United States (US)	1.00		11.00
09/27/16	Lodging	139.50	Cash	United States (US)	1.00		139.50
09/27/16	Parking, Auto	45.10	Cash	United States (US)	1.00		45.10
09/27/16	Parking, Auto	17.00	Cash	United States (US)	1.00		17.00
09/27/16	Incidentals	5.00	Cash	United States (US)	1.00		5.00
09/28/16	Personal Auto Mileage	8.59	Cash	United States (US)	1.00		8.59
09/28/16	Breakfast	7.00	Cash	United States (US)	1.00		7.00
09/28/16	Lunch	11.00	Cash	United States (US)	1.00		11.00
09/28/16	Gasoline	8.07	Cash	United States (US)	1.00		8.07
09/28/16	Auto/Car Rental	94.46	Department Paid	United States (US)	1.00		94.46
09/28/16	Parking, Auto	17.00	Cash	United States (US)	1.00		17.00
09/28/16	Incidentals	5.00	Cash	United States (US)	1.00		5.00

### Expense Sub-Totals

<b>Auto/Car Rental</b>	94.46
<b>Breakfast</b>	14.00
<b>Airfare - Commercial</b>	389.78
<b>Dinner</b>	46.00
<b>Gasoline</b>	8.07
<b>Incidentals</b>	10.00
<b>Lodging</b>	278.55
<b>Lunch</b>	22.00
<b>Parking, Auto</b>	141.20
<b>Personal Auto Mileage</b>	14.21

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### Review Items - Exceptions and Questions

Text	Response	Policy
Was prior approval granted for your attendance at the conference/convention?	Yes	5:3a
Approvers should verify lodging was obtained in a designated high cost county.		46new
Reimbursement rate of 120.00 USD for Lodging expense exceeded. Document of Prior Approval submitted?	Yes	#52A Dept limit override
Approvers should verify lodging was obtained in a designated high cost county.		46new
Reimbursement rate of 120.00 USD for Lodging expense exceeded. Document of Prior Approval submitted?	Yes	#52A Dept limit override