

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Rebecca A Doten
Expense Dates 05/03/15-05/05/15
Form ID TEA000758977
Approver Thomas J Yowell
Start Date/Time 05/03/15 / 1500
End Date/Time 05/05/15 / 2130
Trip Location Sacramento
Purpose of Trip Training and meetings
Authorization #/ Trip # /

REPORT TOTALS

Report Total 901.19 USD
Department Paid 430.34 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 470.85 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
05/03/15	Dinner	23.00	Cash	United States (US)	1.00		23.00
05/03/15	Taxi Fare	39.00	Cash	United States (US)	1.00		39.00
05/03/15	Personal Auto Mileage	5.69	Cash	United States (US)	1.00		5.69
05/03/15	Airfare - Commercial	430.34	Department Paid	United States (US)	1.00		430.34
05/04/15	Lodging	123.05	Cash	United States (US)	1.00		123.05
05/04/15	Breakfast	7.00	Cash	United States (US)	1.00		7.00
05/04/15	Dinner	23.00	Cash	United States (US)	1.00		23.00
05/04/15	Lunch	8.50	Cash	United States (US)	1.00		8.50
05/05/15	Lodging	123.05	Cash	United States (US)	1.00		123.05
05/05/15	Breakfast	7.00	Cash	United States (US)	1.00		7.00
05/05/15	Dinner	13.97	Cash	United States (US)	1.00		13.97
05/05/15	Lunch	11.00	Cash	United States (US)	1.00		11.00
05/05/15	Incidentals	5.00	Cash	United States (US)	1.00		5.00
05/05/15	Parking, Auto	30.00	Cash	United States (US)	1.00		30.00
05/05/15	Taxi Fare	45.90	Cash	United States (US)	1.00		45.90
05/05/15	Personal Auto Mileage	5.69	Cash	United States (US)	1.00		5.69

Expense Sub-Totals

Breakfast 14.00
Airfare - Commercial 430.34
Dinner 59.97
Incidentals 5.00
Lodging 246.10
Lunch 19.50
Parking, Auto 30.00
Taxi Fare 84.90
Personal Auto Mileage 11.38

Review Items - Exceptions and Questions

Text	Response	Policy
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**CalATERS-Global
Expense Summary**

Approvers should verify lodging was obtained in a designated high cost count.

46new

Approvers should verify lodging was obtained in a designated high cost count.

46new

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Rebecca A Doten
Expense Dates 05/07/15-06/02/15
Form ID NTN000797482
Approver Thomas J Yowell
Start Date/Time 05/07/15 / 1200
End Date/Time 06/03/15 / 1201
Trip Location
Purpose of Trip Mileage and parking reimbursement
 for SCO meetings
Authorization #/ Trip # /

REPORT TOTALS

Report Total 95.85 USD
Department Paid 0.00 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 95.85 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
05/07/15	Personal Auto Mileage	3.11	Cash	United States (US)	1.00		3.11
05/09/15	Personal Auto Mileage	7.30	Cash	United States (US)	1.00		7.30
05/09/15	Parking, Auto	15.00	Cash	United States (US)	1.00		15.00
05/14/15	Personal Auto Mileage	20.47	Cash	United States (US)	1.00		20.47
05/20/15	Personal Auto Mileage	33.64	Cash	United States (US)	1.00		33.64
06/02/15	Personal Auto Mileage	16.33	Cash	United States (US)	1.00		16.33

Expense Sub-Totals

Parking, Auto 15.00
Personal Auto Mileage 80.85