May 15, 2020

COUNTY AUDITOR-CONTROLLERS

**SUBJECT: Vehicle License Fee Adjustment Amount Certification**

The forms and submission process for the fiscal year (FY) 2019-2020 Vehicle License Fee Adjustment Amount (VLFAA) Certification has changed.

According to Revenue and Taxation Code section 97.70 (c)(5), as amended by Chapter 329, Statues of 2019, the Auditor-Controller of each county is required to report the VLFAA for the county and each city in that county in an electronic format to the State Controller’s Office by June 30 of each fiscal year.

Enclosed is the electronic VLFAA form in Excel and the certification form for your use. Copies of the forms are located at [The State Controller's Website](https://www.sco.ca.gov/ard_payments_vlfaa_fy1920.html). Please email the completed electronic form in Excel format and a scanned copy of the signed certification document to [lgpsdlas@sco.ca.gov](mailto:lgpsdlas@sco.ca.gov). Then, submit the original copy of the signed certification form to:

State Controller’s Office

Local Government Programs and Services Division

Local Apportionments Section

P.O. Box 942850

Sacramento, CA 94250

Please contact Rhodora Bravo by telephone at (916) 324-8361 or by email at <RBravo@sco.ca.gov> with any questions, or for additional information.

Sincerely,

*Original signed by*

EVELYN CALDERON-YEE

Bureau Chief

Bureau of Payments

Enclosure